

MEETING MINUTES: Sunday, January 14, 2018

Council and Board for Christ Lutheran Church and PreSchool

ATTENDEES: Richard Davis, Mir Pawlak, Rev. Amy Becker-Perez, Kathy Davis, Lois Menis, Lynn Brandl. Not in attendance Tom Pfenning, Rob Jost, Penni Sauer, PreSchool Board. Also in attendance Ken Pawlak, June Moore, Doug Moore, Bryan Pawlak.

CALL TO ORDER: Meeting was called to order with prayer at approximately 10:55 a.m.

APPROVAL OF MINUTES: *MOTION to approve minutes of the December 10, 2017 meeting (provided earlier via email) made by Mir Pawlak; Second by Lois Menis. Approved.*

FINANCIAL UPDATE: As reported during announcements, as of 1/12/18 we have brought in approximately \$6000 in extra giving, putting us halfway to our initial \$12,000 goal outlined in January communications. Deferred December payrolls were processed for January 12 payout, and January 15 payroll was processed for payment after MLK bank holiday. We have reserved money for the Jan. 25 loan payment. January 31 payroll will require more congregation giving and tuition income. Other bills are being held as we prioritize payroll and bank loan.

BANK MEETING: On January 11, Pastor Becker-Perez, Tom Pfenning, Lynn Brandl and John Brandl met with Maria Warden, VP, Mundelein Community Bank. **Our 5-year commercial loan (“mortgage”) comes due in August.** Maria suggested refinancing sooner to stay close to our current 4.95%, as rates appear to be rising. A full appraisal (approximately \$2000) will probably be required to refinance, whether now or for August. We have made strides in our loan, paying down to approximately \$530,000 — lowest in recent memory. Maria suggested taking the loan out an additional 20 years, rolling in the line of credit (less than \$50,000), and creating a lower monthly payment to help with cash flow. There is no penalty for prepayment, so additional payments could be made to speed the loan pay down as resources allow. Banker to provide schedules for review by Council and Congregation. **Additional tasks from this meeting:** Correct titling of accounts (surfaced during a review of our accounts); move designated funds account to NonProfit Checking so as not to accrue fees; assign bank account log-ins to additional individuals (individual log ins for Tom and Richard as full function; add log ins for Pastor and Lynn as read-only; if others are interested, let leadership know); require two signatures to use line-of-credit funds (which may require adjustment of church bylaws); review bank’s product for credit card/ACH processing.

NEXT STEPS – DECISION POINTS IN PLAY WITH REGARD TO FINANCIAL SITUATION:

Congregation Meeting: Meeting will be held after worship on January 21. Lois Menis organized refreshments (touch base with Lois to clarify). Invitation email will include summary income/expense sheet, simple agenda, constitution/bylaws. Pastor will provide large income/expense posters to support discussion. Topics will include initial mission/vision/purpose discussion; financial update; timeline/next steps for “go/no-go” on programs/ministry; identify a mission/vision/purpose brainstorm group to work on visioning; call for volunteers/involvement/commitment; discussion of giving (consistent support; online giving); review/approval of constitution/bylaws (if appropriate).

PreSchool Anniversary Fundraiser: Kathy also shared that a PreSchool Parent Committee is planning a 25th Anniversary Fundraiser/Dinner on Saturday, May 5 at Crown Plaza Hotel, Mundelein. Only cost to date is \$500 deposit. Council encouraged work to continue, and asked to be able to help and participate. Ken Pawlak suggested early-bird pricing to encourage quick responses. Initially, the fundraiser’s goal was fence replacement. This week, Troop 273 Troop Master Mike Mangoni approached Kathy with the offer to support the church by rebuilding the fence as an Eagle Project.

Audit: Kathy Davis noted that in the past, we have periodically scheduled an audit. While cost may prohibit us from securing an outside audit firm, Dan Dahlke has been identified as a possible resource to conduct an internal spot-check.

Summer Kids Kamp: Summer Kids Kamp registration generally begins in late January. Pastor has asked PreSchool Board President Rob Jost to provide cost analysis on Kids Kamp as well as on Afternoon Enrichment/Extended Day to help determine paths forward. That information will be useful for the congregation meeting on January 21, which we hope will help us clarify paths forward and indicate if and how Kids Kamp might be presented this summer.

PASTOR’S REPORT – Rev. Amy Becker-Perez: Due to scheduling, **Confirmation** rescheduled for February 25, and each month through May. Pastor asked for feedback on **Christmas**, which was all positive. Pastor asked for suggestions on **Lenten worship**, and the group supported a program similar to last year – evening soup supper and discussion with representatives of outreach ministries (Love Inc., COOL, Midwest Veterans Closet). Lois will create sign-up posters for simple supper (soup, bread, salad, cookies, drink). Rev. Wassmiller and husband visited church today; she appears ready to provide consistent supply pastor coverage during Pastor Amy’s **time-away Sundays**, which begin in February.

WORSHIP/CONGREGATION LIFE SCHEDULE:

- Congregation Meeting – Jan. 21 after worship; refreshments provided
- Council Meetings – Be prepared to meet Jan. 28 and Feb. 4; additional TBD
- Confirmation – Feb. 25 and TBD
- Ash Wednesday – February 14, 7p worship
- Lenten Wednesdays – Feb. 21 & 28, March 7, 14 and 21 – 6p supper (?) and ministry partner discussion
- Palm Sunday – March 25 – cheapest palms possible
- Maundy Thursday – March 29, 7p worship with foot washing or whatever Pastor Amy wants
- Good Friday – March 30, 7p worship
- Easter Sunday – April 1, 9:30a worship followed by brunch; include justWorship; create Egg Hunt activity

EDUCATION/SUNDAY SCHOOL: Mir Pawlak reports that second half Sunday School curriculum will be available this week, with 2 lessons still available on the first half program. Thank you to all who make this happen.

CALL COMMITTEE/PASTORAL SUPPORT: This committee looks forward to meeting with Pastor. This group and their previous work may create the foundation for a Visioning Group to help clarify our congregation's mission

CONGREGATION MEETING – January 21 after worship

COUNCIL MEETINGS – January 28 and February 4 after worship; TBD

ADJOURN: *Motion made by Kathy Davis; Seconded by Richard Davis. Adjourned at 12:20 p.m. with The Lord's Prayer*

Thank you for your faithful service.

Respectfully submitted,

Lynn Brandl