

MEETING MINUTES: Sunday, August 19, 2018
Council Meeting for Christ Lutheran Church & PreSchool

ATTENDEES: Tom Pfenning, Lynn Brandl, Richard Davis, Kathy Davis, Penni Sauer, Mir Pawlak, Pastor Amy Becker-Perez, Ken Pawlak

Call to Order: Meeting called to order at 10:45am by Pastor Amy

Approval of July 8, 2018 Minutes: *MOTION to approve by Mir Pawlak; seconded by Penni Sauer. Approved*

Financial Report (Tom Pfenning):

1. 2018 Budget reviewed
2. Most Recent Balance Sheet/Where do we stand?
 - Have enough in savings for 8/31 payroll but need pre-school deposits to come in to make 9/15 payment. Kathy noted that we should start receiving payments in next 2 weeks
 - Tom needs to know of any enrollment or staff changes for the preschool
 - ComEd bill was a record high of \$1,200. Normally it falls around \$900 but we did have an exceedingly hot month
 - Noted that payment for the Parking Lot lights is highly due
3. Quick Books (Richard Davis)
 - Rich leading training for Christine. In the future may train counter to use it too. Will eventually use Quick Books to invoice
4. Loan Refinance
Info from Lynn Brandl: LOAN is in place with August payment moving to \$3889.30 per month beginning August 25.
Loan is 20 year with rework every 5 years on \$573,968.74 amount at 5.25 percent
Total includes the roll in of nearly \$50,000 used line of credit; \$1850 appraisal cost; \$35 tract search and \$60 recording cost – no other fees
\$30,000 line of credit is in place if needed (no interest if not used); multiple signatures required to release line.

MOTION: Accept Financial Report for record. Motion by Mir Pawlak; Second by Richard Davis; Approved

Pastor's Report (Pastor Amy Becker-Perez):

1. God's Work Our Hands Sunday
 - Scheduled for 9/9. We will offer kindness rocks painting, Project Linus blanket tying, and baking for Police and Fire Departments
 - Kathy talking to Debbi Liden about blankets and Amy talking to Lois about fruit and baskets
2. Pastor discussed her desire to keep her hours low for fall focusing on worship, preaching, and pastoral care
 - In light of this a discussion was held to review coverage for Chapel and in room reader. If Pastor Amy were to go Sundays only this would require volunteers to help with chapel and/or reading in the rooms. Noted that Pastor Amy will cover the September Chapel. Penni asked if we can keep Pastor Amy for chapel but use volunteers for the rest. Pastor Amy agreed and will try and make this request work most of the time
3. Ben Dalke will continue to accompany our worship once a month
4. Pastor Amy will help with some of the arrangements for Confirmation but will not be teaching class. We will be working to find volunteer teachers for the confirmation

classes

Preschool/Kids Kamp Report (Kathy Davis):

1. Kids Kamp went well, last day was 8/10
2. 8/20 starts 8 days of transitional preschool in narthex with 11 kids. Teachers will prepare rooms this week.
3. Suggestion made that the yard sign be updated to advertise open house and availability in the pre-school
4. Board
By-laws addition motion, submitted by Kathy Davis, Preschool Director Motion to add the following description to our bylaws (revised 2013) under Part 7 titled Preschool Education Committee:
Add:
E. A parent of a registered preschool student (who is not a voting member of this congregation) may be appointed to the Preschool Education Committee at the discretion of the church council with input by the Preschool Director

MOTION: Approve By-law addition. Motion by Tom Pfenning; Second by Lynn Brandl; Approved. Next step is to present to congregation and receive approval.

Leadership (Pastor Amy Becker-Perez):

1. Roll of President
 - Lynn working with Christine to learn the new tasks
 - Need to get some new members on council

Property:

1. Parking Lot Patching
 - Lynn noted Sam might be able to help or Lynn to ask Boy Scouts
2. Others parking in our lot
 - Council decision to not allow overnight parking or renting of space
 - Kathy to look into what signs ULine has advising "No overnight parking without permission". Plan to post at entrance and on back row
3. Looking forward
 - Snow removal: Raised need to get new quotes for snow removal. Tom has big issues with current vendor and how they repeatedly come to us with past "overdue" invoices that were never given to us in the first place and also questionable. Rich to take a pass at trying to reconcile current billing. Lynn has 1 bid and can look for more. Tom will also ask around
 - Ken Pawlak noted that there are 2 trees in parking lot that need to be removed. Ken to look into costs for tree removal. Would public works be able to help with a chipper?
 - Wood chips for pre-school playground being delivered week of 8/15. Kathy will need volunteers to help move and spread out the woodchips
4. Organ - Decision about Cease Work Order?
 - We would like to place a cease work order. Ken Pawlak asked if we can get a signed affidavit for work done to date? Should be a legal affidavit that is signed and notarized. Currently Lynn has emails stating the work done to date. Tom Pfenning noted a desire to pay their business and in person visit due to the service received. Decision made to table the conversation for now

Education (Mir Pawlak):

1. Sunday School
 - Curriculum has been ordered

- Kicking off Sunday School 9/16; Kathy Davis will be the first teacher
2. Confirmation Plan
- Pastor Amy checking if Charlie B. would be willing to teach a class

Additional Check Ins:

1. Safety Training/Policies: Boy Scouts offer an online training on youth safety. No cost but need group log in. Lynn to get an account. Kathy Davis might like to train for the pre-school.
2. Bernie's Book Bank (Kathy Davis): Book drive to donate new and used children's books. To begin on 9/9 service day. Typically they recommend book drive running 1 month with a goal of 1,500 books. Donation goal of \$1,500 gives you access to their publicity
3. Set Next Meeting: Next council meeting set for September 23, 2018 (meeting in the Narthex and lead with a conversation about leadership) and Congregational Meeting set for October 28, 2018

Adjourn: *Motion made by Penni Sauer; Second by Lynn Brandl; Adjourned at 1:05p.m. with The Lord's Prayer*

Upcoming Events

Sun, August 26	PreSchool Open House/Blessing of Backpacks & Teachers
Thurs, August 30	First Day of PreSchool
Sun, Sept 2	Baptism of Leah Grace Johnson Sunday,
Sept 9	God's Work, Our Hands
Sunday Sat, Sept 15	Caring Hands