

MEETING MINUTES: Sunday, May 20, 2018

Council for Christ Lutheran Church and PreSchool

ATTENDEES: Richard Davis, Kathy Davis, Penni Sauer, Mir Pawlak, Lois Menis, Lynn Brandl, Pastor Amy Becker-Perez., Ken Pawlak. Not in attendance Lois Menis, Tom Pfenning.

CALL TO ORDER: Meeting called to order at 10:52 a.m. following Volunteer Fair. (Thank you, Mir Pawlak.)

APPROVAL OF MINUTES – April 15, 2018: *MOTION to approve by Mir Pawlak; seconded by Penni Sauer. Approved*

FINANCIAL UPDATE: Council reviewed 4/14/18 Reports and 5/15/18 Balance Sheet (*attached*). Congregation giving has largely been hitting the planned-for \$1000 per week. Designated funds balance of \$6745.93 assumed to be PreSchool Anniversary proceeds. Question about significance of “Savings Account \$20,717.15,” assuming it is available for regular cash flow needs. Council will clarify \$1500 “Parking Lot,” which we assumed to be remaining balance of parking lot light pole project. Based on emailed invoices, appears we still owe Arrow Plumbing \$695.16 of \$1496.16 total for replacing attic/ Great Room water heater. Will need to verify status of Ground Up Snow Plow.

MOTION: Accept Financial Reports for record. Motion by Kathy Davis; Second by Richard Davis; Approved

LOAN REFINANCE: Lynn Brandl again received confirmation from Maria Warden that appraisal (*Cornerstone Realty Advisors, Inc.; 4/17/18; \$1,275,000; attached*) is more than sufficient to roll in existing loan, \$50k line of credit draw and approximately \$2000 appraisal fees and still create new loan with \$50,000 new line of credit at lower monthly payment. Concern over delay in refinance process. Ken Pawlak raised concern about refinancing fees; *Lynn Brandl will verify that fees will be reduced or even covered by Wintrust.*

PRESCHOOL FENCE: PreSchool Board suggested that the nearly \$5000 raised by Anniversary should go toward the fence ASAP. Immediate health/safety issues addressed immediately, then a plan for completing the entire fence. Most of the posts are solid and may be usable. Scout Leader Mike Mangoni may be able to get us material at cost. Mike should be available on Scout Work Day this Saturday; Kathy will attempt to connect for his advice, and then we will make a plan.

GIFTS/SERVICES: Thank you to Nikki Pawlak for providing a new folding chair rack for the shed at cost. Scouts expected to put it together after making room in shed during work days (May 26 and June 2). Ken Pawlak suggested we be more proactive in letting congregation know what we need, as our contacts can often save us a great deal of money. Not sure if our mower service has picked up old riding lawn mower parts for credit toward our service bill, or if those should go out for scrap. Richard Davis may contact Scott Marler one more time, though multiple communications have gone out and multiple deadlines have passed. Last lawn cutting covered by Tom Pfenning’s lawn service. Kathy’s brother was able to replace the faulty exit sign (noted in Countryside Fire’s report) as well as the faulty doorbell. Thank you all for your generosity.

FINANCIAL PROCESSES: Richard Davis purchased access to QuickBooks online. (He has donated the monthly service charge. Thank you.) He is learning how to use and comparing chart of accounts to make a plan for loading/converting. Henry Sauer has offered support. Library or CLC classes may be needed to learn the new system. Dan Dahlke’s mother has gone into hospice in Green Bay, so keep than in mind when scheduling with him for an internal audit.

PRESCHOOL/KIDS KAMP: Graduation is May 23, All-School Picnic is May 24, Kids Kamp begins June 4, Open House/ Picnic is August 26. Kathy reported that PreSchool staff have received reviews/fall contract offers, with return deadline of June 10. Kathy met with Exec Council and Dick Barry (PreSchool Board) to analyze income (3% tuition increase beginning this fall), contract cost and history (no recent increases). The group approved 2% PreSchool staff raises. Kids Kamp has solid registration, including surprising numbers at the upper age groups (up to age 9). Different format this year — commit to at least \$150 in programming with flexible schedule. Fall preschool is half full, which is good compared with recent trends for just-in-time registration. Anniversary was a great celebration; Dinner tickets were break even; donations came in to raise nearly \$5000 (see fence discussion above). Penni Sauer suggested a Go Fund Me fundraiser and a spring Open House.

DIRECTOR’S SALARY: During Executive Meeting regarding PreSchool contracts, it was determined that Director Kathy Davis has never received a pay raise. Because she no longer takes any benefits, her package is worth less than when she was first hired. Council expressed our support for her commitment to this ministry.

MOTION: Immediately enact 2% raise to Director payable in next pay period. As financial reports and budgets are completed, examine pay package and market rates to determine if other adjustments should be made. Motion by Mir Pawlak; Second by Penni Sauer. Approved.

PASTOR’S REPORT: Pastor Amy Becker-Perez (*report attached*) outlined that Breea and Emelia Johnson were baptized and parents Eric and Christina Johnson joined the church May 6. Emmy Davis will be baptized and parents Philip and

Tammi will rejoin the church June 3. Morgan Pawlak will formally celebrate Communion on June 3. Confirmation concluded until next fall for Joey Belzer, Augie Jones and Elsa Lundberg. Lay Lead Sunday on May 27 (Kathy Davis, Mir Pawlak, Natalie Hilberg, Rob Jost, Menis Family). Pastor Fred Rajan will preach on June 17. Outdoor service June 24. Vacation July 19-27 – will determine if Lay Leader or Supply Pastor after next week's service. Concerns about computers – may be due to Microsoft update. Clear off hard drives by backing up to hared network hard drive and see how it goes. Put out request in case somebody is upgrading/discarding. Council reviewed draft directory and proposal for membership removal (*attached*).

MOTION: Accept list of people to move off active roster. Motion by Mir Pawlak; Second by Penni Sauer. Approved.

SUMMER PASTORAL HOURS: Council reviewed plan for reduced pastoral hours over the summer. Focus will be on Sunday Worship preparation. By end of summer we will re-evaluate to determine plan for fall.

MOTION: Accept proposal of pastoral summer hours, reducing expectation from 20 hours per week to 12. Motion by Mir Pawlak; Second by Penni Sauer. Approved.

WORSHIP/CONGREGATION LIFE SCHEDULE:

- PreSchool Graduation – May 23
- PreSchool Picnic – May 24
- Eagle Scout Plaza Clean Up – May 26
- Lay Leader Sunday – May 27
- Bobby Black Eagle Court of Honor – May 27
- Eagle Scout Plaza Clean Up 2 – June 2
- Kids Kamp begins – June 4
- Synod Assembly – June 8 & 9, Tinley Park (Ken Pawlak, Allie Menis, Pastor Amy Becker-Perez; Allyssa Dahlke attending as part of her committee role with Synod)
- Rollo Eagle Court of Honor – June 9
- Caring Hands – June 16
- Pastor Fred Rajan – June 17
- Outdoor Worship – June 24
- Vernon Hills Parade – July 4; 9 a.m. start; roads close at 8:30 a.m.
- Council Meeting – July 8 after worship
- Open House/Picnic/Backpacks – August 26 (boost it up this year?)
- Caring Hands – September 15
- NEED TO SCHEDULE – Congregation Meeting (fall)

NEXT COUNCIL MEETING – Sunday, July 8 after worship

ADJOURN: *Motion made by Richard Davis; Second by Kathy Davis; Adjourned at 12:15 p.m. with The Lord's Prayer*

Thank you for your faithful service.

Respectfully submitted,

Lynn Brandl