

MEETING MINUTES: Sunday, October 22, 2017

Council for Christ Lutheran Church and PreSchool

ATTENDEES: Kathy Davis, Tom Pfenning, Rob Jost, Mir Pawlak, Lois Menis, Penni Sauer, Rev. Amy Becker-Perez, Lynn Brandl. Not in attendance Jodi Jost, Richard Davis. Also in attendance Ken Pawlak.

CALL TO ORDER: Meeting was called to order at approximately 10:43 a.m.

APPROVAL OF MINUTES: *MOTION to approve minutes of the September 17, 2017 meeting (provided earlier via email) made by Rob Jost; Second by Mir Pawlak. Approved.*

PASTOR'S REPORT – Rev. Amy Becker-Perez: *(Report attached)* Rev. Becker-Perez shared her work toward reaching out to current and former attendees, including a draft of a letter and info form. Mir Pawlak noted that the current draft was tricky in that one parent would fill out for a child, but then the other parent would need to fill out a form, too. After discussion, Pastor suggested she would edit the letter and first start by seeing who feels connected to the church, then follow up with a data collection method. Pastor Sarah Stumme will represent the Bishop's office at November 5th Installation. December 3 will be first Intergenerational Education, which will include the first Confirmation lesson as well as a First Communion session, which is expected to be followed by a First Communion celebration at some point. Due to need to cover Bible and Catechism, Pastor envisions a two-year Confirmation cycle, meeting approximately 8 times per year. Pastor has enlisted the help of Penni Sauer, Nan Dahlke and Alyssa Dahlke to cover break outs. December 17 will be an improv Nativity Play, and Mir is working with kids to learn *Go Tell it On the Mountain* and *Away in the Manger*. Group revisited part-time Sunday worship coverage, which was tabled until October. The group discussed concerns and opportunities for creating coverage without adding cost – for instance, lay leader Sundays. Communicating a final plan will be key to successful reception in the congregation. Pastor was directed to develop a possible schedule and share that with the Council prior to the next meeting so that we can begin reacting to and planning for such worship coverage. During this conversation, Ken Pawlak suggested that in order to provide music coverage (for when Lynn Brandl would like to be absent) we investigate CDs or even YouTube videos on those Sundays.

PRESCHOOL MINISTRY: Director Kathy Davis reported that she has five parents who took part in her first Fundraising Meeting. They are planning a Parent Night Out Baby Sitting event on December 2 from 5 to 9. At this point they believe they will only need the fellowship area, so Christine will contact 12-step group to offer the Great Room. Those plans may change as work continues. The PreSchool Holiday Bazaar is Thursday, Nov. 9 from 9:30a to 1:30p and 5 to 9p. This is the 25th Anniversary of the school, so special events are planned. Also, moisture has been noted in ceiling tiles between main 3s and young 3s classrooms, around the area of the roof drain. This could be due to the re-roof project, which was a work in progress this week. Kathy will monitor in case we need to contact roofer. Tom will lift out tiles and dry out the area, replace as needed. (Note that Dick Barry is going for knee surgery this Thursday so he will be out of commission for these projects for a while.) Moisture is also a problem for the young 3s sink. Teacher has caulked backsplash, thinking that was where water was coming down. Kathy will watch in case we need a plumber. Pay-pal work continues to convert account to lower-fee nonprofit status, and remove Lynn Brandl as primary.

EDUCATION/SUNDAY SCHOOL/CONFIRMATION: Mir Pawlak reports that Sunday School seems to be going well, and Kathy Davis particularly liked the option of using the portable DVD player. Program is in place through December. Confirmation/First Communion discussion is included in Pastor's Report. Given changes over time, it may be appropriate to address the "rules" of First Communion, particularly the interpretation of the *Use of Means of Grace*, regardless of instruction.

CALL COMMITTEE: Chair Mir Pawlak and Alyssa Dahlke met with Pastor to compare the Call Committee's Chart of Pastoral Priorities. That thinking was a close mirror to the reality Pastor Amy is striving for. Call Committee will continue to gather from time to time to provide feedback and support. Group plans a dinner with Pastor, perhaps in November.

FINANCIALS: Tom Pfenning provided end-of-September financial report *(dated 10/10/17; attached)*. Large bills remain for new AC Compressor (\$4500), remainder of Parking Lot lights (\$4760), and needed back flow repair (estimated at \$500). During an Executive Committee Meeting (October 11), the group generally reviewed the processes for tracking/communicating/anticipating income and expenses. Suggestion to educate congregation about costs associated with the church. Tom provided a pie chart he has used in the past to break out expenses – noting our current expenses are much less due to elimination of staff, reduction of pastoral hours, and cuts in costs such as copiers and phones, etc. *MOTION to approve financials as presented made by Lois Menis; Seconded by Rob Jost. Approved.*

CAPITAL PROJECTS/REPAIRS/EXPENSES:

- **Snowplow/Ground Up:** Will stay with Ground Up; requested new contract with lower salt use; Need van/trailers moved from east side of lot before snow falls for better plowing/drainage. Village is also concerned about abandoned vehicles in our lot. (*Richard Davis was "volunteered" to contact Scott Marler again.*)
- **Garbage/GROOT:** 5-yr contract auto renewed; can't switch til next summer; but now have 20% discount from GROOT
- **Copier/TechStar:** No payments on old. Request lower maintenance plan on new machine next year (paid up now)
- **Backflow/Municipal Backflow (new):** Estimate \$500+ to fix leak and complete inspection from new vendor, which is significantly cheaper than either the initial "fix" or follow up estimate for re-fix from American Backflow. Inspection is half the cost as well.
- **Parking Lot Lights/Utility Dynamics:** \$4760 out of \$7760 remains unpaid
- **AC Compressor/Assurance HVAC:** \$4500 plus \$700 – unpaid
- **Roof Replacement:** Insurance, arranged by Tom; Sanctuary had no prior insulation, and no roof vents throughout.
- **Furnace cleaning/inspection:** Not scheduled with Assurance, but highly suggested once we get caught up on bills
- **Potential Eagle Project:** Patio doors in sanctuary
- **Parking Lot:** Cold patch done by Tom
- **Annual Inspections Required:** sprinklers, alarms/emerg lights, fire ext, back flow, fire/building inspection (CFPD)
- **Electrical:** Kathy Davis' brother kindly repairing several problems; will work on front sign
- **Other Needs** – fence, organ installation/wiring, sound system...

OTHER PROJECTS/TASKS:

- **PreSchool 25th Anniversary** – planning beginning now amongst preschool parents/staff; joint celebration in spring
- **Reformation Sunday** – Oct. 29
- **Installation Celebration/Reception** – Nov. 5 after worship. Council providing: Fruit (Lynn), cake (Lois), bagels (Penni), juice (Mir), doughnuts/baked goods (Kathy)
- **Empty Bowls** – Nov. 5 from 5 to 7:30 p.m. – Jason's Deli supplying bread & soups; Panera providing cookies; congregation (Lois, Natalie, Penni) providing additional soups; probably need more cookies, salads, etc. Set Up on Saturday at 1 p.m. Distribute invitation cards and invite friends and neighbors
- **Thanksgiving Brunch** – Nov. 19 after worship (*before justWorship; that congregation included*); Plan after Nov. 5
- **Condell Interfaith** – Nov. 19 from 4 to 6 p.m.
- **Church Decorating** – Nov. 26 after worship – Tree up quickly; rest on following Tues/Wed TBD by Altar Guild
- **First Advent & Confirmation/First Communion Class** – Dec. 3.
- **First Communion Worship** – as appropriate after Dec. 3 class
- **Saturday w/St. Nick** – Dec. 9 from 9:30 to 11:30a; Lois will check Harrison's availability; Lynn will make new info sheets/song books; Kathy will check goodie bags; Penni will get cookies to decorate
- **Nativity Pageant** – Dec. 17
- **Christmas Eve** – Morning @ 9:30a; Evening @ 4p
- **New Years Eve** – Morning @ 9:30a
- **Congregation Meeting** – January 21 – Leadership vote, Constitution/Bylaws approve, Updates

NEXT COUNCIL MEETING – Sunday, December 10 after worship

ADJOURN: *Motion made by Penni Sauer Seconded by Kathy Davis. Adjourned at 12:20 p.m. with The Lord's Prayer*

Thank you for your faithful service.

Respectfully submitted,

Lynn Brandl