

MINUTES OF MEETING: Sunday, June 4, 2017

Council for Christ Lutheran Church and PreSchool

ATTENDEES: Lois Menis, Richard Davis, Kathy Davis, Tom Pfenning, and Lynn Brandl. Also in attendance Harrison Menis, Rev. Cynthia K. Hileman (Assoc. to the Bishop). Not in attendance were Penni Sauer, Jodi Jost and Rob Jost.

CALL TO ORDER: Meeting was called to order at approximately 10:40 a.m. with a prayer by Rev. Hileman.

APPROVAL OF MINUTES/NOTES *(Reviewed offline)*

- **March 19, 2017 Regular Council Meeting**
- **April 23, 2017 Formal Congregation Meeting**
- **May 21, 2017 Special Council Meeting:** Minutes were reviewed offline.

MOTION to accept all three minutes/notes made by Lois Menis; Second by Richard Davis. Approved.

DISCUSSION REGARDING PASTORAL SITUATION: Rev. Cynthia Hileman, Assoc. to Bishop Wayne Miller, was on hand to answer questions, look at paths forward, and help us with transition. Based on that discussion, Council will put together an updated Interim Job Description and salary number to provide to Rev. Hileman, who will pass it on to Rev. Amy Becker-Perez as a potential interim leader, beginning in late August (once she becomes available). We are under no obligation to remain in partnership with her, should we feel the relationship is not mutually appropriate. However, we have been given the flexibility to consider her for permanent call. The Bishop had previously asked us to provide a Ministry Site Profile, a draft of which was routed to council via email for input. Lynn Brandl reported that Bryan and Mir Pawlak have agreed to head up the Call Committee. The thought was that the Core Call Committee would publish the meeting schedule so that all who were interested could attend as their schedules allows. Regarding Pulpit Supply until late August, Lynn has had little luck scheduling for June 11, and we have not scheduled from July 9 through August 20. Tom had met Rev. Annie from Grace House; he will ask about her preaching availability.

TASKS: Interim Job Description/Offer; Site Ministry Profile; Call Committee Schedule; Tom contact Rev. Annie.

PRESCHOOL REPORT: Director Kathy Davis reported that given the size of the fall PreSchool wait list, a second afternoon section has been opened. Summer Kids Kamp (which begins tomorrow) is equally well enrolled. Early Drop Off and late Extended Day programs have grown to consistent use by 10 to 15 families/children. We wish Jill Pieper and Linda Keller well as they retired from the program. Kathy noted that rather than re-hire a 5-day contract to take over Tot Coop, she has hired Tracy Fenton (licensed experienced teacher whose children went through the program) for the 3 program days currently planned for Tot. Kathy will have to look at how to get support for some of the other tasks Ms. Linda covered, as she acted as a Assistant Director in many ways.

MAY 2017 FINANCIALS: *(Report dated 6/4/17 attached)* Tom Pfenning presented the financials, and noted that if all checks he has written to pay bills cash, we are \$1000 overdrawn. That does include a couple of months of insurance payments for Padraig McGuire to get him caught up through the end of May. Weekly supply pastor costs for Pastor Art Puotinen have been running closer to \$260 per week, due to \$175 flat rate plus mileage. Tom expressed concern about salary costs for Kids Kamp, He has been able to set aside \$11,107 in Savings and \$3043 in Designated Funds to cover summer salaries, though he is concerned that will be enough. Tom noted that no Manna is coming in right now, due to the change in the organization. He notes that there is a lot of work involved for Penni, so perhaps we should consider something else. such as fundraisers or grants. In addition, Brotherhood Mutual (our insurance provider) has moved our payment due date up to the 19th of the month, which will add stress. Summer is always a difficult time, with reduced church attendance and reduced giving.

MOTION: Kathy Davis motioned to accept the May 2017 financial reports; Lois seconded. Approved.

WORSHIP/CONGREGATION LIFE SCHEDULE:

- **Pastoral Supply Status** – Need June 11, June 18 & 25 is Fred Rajan, July 2 is Cynthia Hileman, rest is open
- **Synod Assembly** – June 9 & 10; Allie Menis and Tom Pfenning are voting members; Alyssa Dahlke is a volunteer; Nan Dahlke is being recognized for her 16 years of service as Synod VP as she announces her retirement; Alyssa and friends made the beautiful lattice-and-hoop decorations for the assembly hall. We pray for the gathering.
- **Volunteer needs** – yard, weeds
- **4th of July Parade** – Pawlak truck available; no theme from Village; Lynn will get some “throwing” trinkets

- **PreSchool Installation/Open House/Picnic August 27** – Lynn will ask Pastor Amy about attendance; Scouts want to help; Falafel will be needed (at one point, teacher Davida Dixit had said she would show us how and we were going to have a Falafel Making Party at church); Better incorporate justWorship family; Chairman Lois will hold a picnic planning meeting on Aug. 6 after worship with an eye toward proactively getting all partners on the same page.
- **Call Committee** – Mir and Bryan will lead, if Lynn will do some of the housekeeping tasks
- **Congregation Discussion with Rev Hileman** – After worship on July 2
- **Congregation Meeting** – Needs to be scheduled for election, constitution completion, and perhaps formal Call info?

CURRENT ACTIVITIES SCHEDULE:

- **Love Inc** – Wonderful spaghetti dinner; lots of donations and shopping done; delivery soon
- **Education** – All good until we head into fall; at that point we can plan reboot for Sunday School, Catechism, etc.
- **Altar Guild** – Good to go; no questions (moving back to actual bread and small cups)
- **Computer Status** – Harrison Menis will hook up donated computer in Pastor's office; other computer has gone back to Tom; Bookkeeping computer currently in office is running well so we don't want to mess with it.
- **Annual Inspections** – Seems to be problems with finding various inspection reports. Christine N. has worked to find options for consolidating inspections. Inspections include backflow, sprinkler, fire extinguishers/alarms, general fire inspector and probably something more. Lynn will try to look through the files and locate inspection reports, as we have been fairly consistent. (Backflow outlet on front of building continues to drip since fix last fall.)
- **Projects** –
 - Light Poles** – A parent hit one of our parking lot light poles to the point they became stuck on the surrounding bumper and needed a tow to get off. VH Public Works was kind enough to inspect. They saw needed repairs and highly recommended contractor Utility Dynamics Corp (630-554-1722), who sent a rep to inspect on June 2 and who will provide a quote with an eye toward cost savings. The company may have metal poles from a replacement job, and they think they can refurbish the lights. The biggest deal will be sinking in piers and creating an elevated concrete base, which you will see on most poles. Progressive Insurance (parent's insurance company) has already sent an adjuster and has taken responsibility for repairs on one pole. We may find it prudent to use our own insurance to repair/replace the second pole, which was deemed to be in the worse shape and which is littered with car parts at the base, indicating multiple hits. The suggestion to move the poles into the grass is too expensive for us at this time.
 - Parking Lot/Pot Holes** – Tom noted that while he has filled potholes many times, this old parking lot is rapidly nearing the end of it's life cycle.
 - Roof** – Tom has replaced narthex tiles as his fix on the roof seems to have held.
 - Sign** – Tom replaced bulbs in front sign and seems to be working; Lynn will look for grey paint we had to fix portion of the panel where replacement piece came off.
- **Yard Work** – Hoping Village will come by and grind brush pile on one of their trips by (big favor); justWorship folks did a lot of weeding; Tom has weed and feed in shed (Kathy Belzer's husband may help us); Tom has taken the load on mowing (thank you for everything, Tom); Cub Scouts talking about a fire pit ring out nearer the pond - especially for their Twilight Campout, which they would hold here.
- **Partners** – Lynn working with Boy Scouts on some leadership concerns; reconfirmed partnership with justWorship, regardless of our pastoral situation; 12-Step programs appear to be thriving
- **Brick Fundraiser/Meditation Garden** – Tom showed an example of a commemorative brick walk and we talked of where it could go, what it could look like, where money might go, how to make the bricks (member Monica Lundeen has a company that may be able to help).
- **Boy Scout Banner** – Lynn will check with Theresa to see if the Boy Scout banner currently near the front pine tree can be either properly installed or removed – you can't read it the way it is.
- **List of Tasks** – Tom suggests we compile a list of tasks and find people to do them. For example, water palms at front of church each week, or clean fabric on chairs in sanctuary.

CONGREGATION DISCUSSION – Sunday, July 2 after worship with Rev. Cynthia Hileman, Assoc to Bishop

PICNIC PLANNING MEETING – Sunday, August 6 after worship; lead by Lois; invite Scouts and justWorship

NEXT COUNCIL MEETING – Sunday, August 20 after worship

NEXT CONGREGATION MEETING – TBA based on pastoral situation and summer events; probably September

ADJOURN: Adjourned with the Lord's Prayer. *MOTION by Kathy Davis; Seconded by Rich Davis.*

Respectfully submitted,
Lynn Brandl