

KIDS KAMP

Christ Lutheran Church/Preschool
595 Deerpath Drive, Vernon Hills, IL 60061
Kathy Davis, Director 847-367-5791

2018

COUNSELOR and INTERN ROLE AND RESPONSIBILITIES

The intent of this letter is to provide both counselors and parents with a better understanding of what an intern or counselor's role is at Kids Kamp. Occasionally there is a misconception as to the responsibilities and expectations. It is best to communicate as much as possible so that the experience is a happy and successful one for all counselors, campers and adult staff.

The primary responsibility of all staff is the campers. Our staff members need to give the majority of their time and attention to providing the very best environment for the campers. This means that after the initial orientation, a counselor has to be able to follow directions as well as take some initiative on his/her own.

This year we will have a mandatory pre-camp orientation. This will be held at Christ Lutheran Church, Weds, May 30, 6-7:30 pm. Pizza will be served. At orientation, we will cover safety issues as well as the role and responsibilities of the counselor/intern. Such responsibilities include:

- Helping set up and/or put away equipment
- Serving the snack and providing a proper example of good table manners
- Escorting children to and from the building
- Assisting the staff with preparing and presenting an activity
- Helping "connect" children to an activity or friend
- Entering into conversation with children regarding their play
- Assisting with general camp maintenance, i.e. clean up, hanging art work, replenishing materials
- Participating in all camp activities such as group singing, games, etc
- Observing children's physical, intellectual, emotional and social development

Being a counselor or intern is a hard but rewarding job. Counselors are constantly on the go and sometimes may feel like a "gofer." It can be hot, but they still have to perform their responsibilities. They will most likely be tired at the end of the day.

On the positive side, it is a fun and fulfilling experience. If you have a positive attitude, like to work, enjoy young children and are interested in learning about them you will have a great time. Also, the children will love you, and in return, you will love them. You will make new friends, both young and old and be appreciated by the teachers, parents and director.

Counselor and intern applications are due to the Director by April 30, 2018. Each application will be reviewed thoroughly before making a recommendation. Among the things we will be looking at are previous experience with children, personal references, and availability. You will be notified of our decision by May 11, 2018.

We hope this letter will help you decide whether or not you will join us this summer. If you don't feel the program is right for you that's okay. Each of us has different interests and gifts; we each "contribute" in our own unique ways.

If you have any questions, please don't hesitate to contact us. We would be happy to speak with you.

Sincerely,
Kathy Davis
Preschool/Kids Kamp Director kidskamp2015@gmail.com